



MINUTES
January 5, 2024

Children's Services Advisory Committee
NEEDS ASSESSMENT SUBCOMMITTEE

The CSAC Needs Assessment Subcommittee met at 2:00 PM on Monday, January 5, 2024, at Indian River County Administration Complex, Building B, Room B1-501, 1800 27th Street, Vero Beach, Florida.

1. CALL TO ORDER

Hope Woodhouse, Chair, called the January 5, 2024, meeting of the CSAC Needs Assessment Subcommittee to order at 2:00 PM.

2. ROLLCALL

Present:

Hope Woodhouse, Chair
Autumn Schneider
Brian McMahon
Chiaka Nwosu
Carrie Maynard-Lester

Absent:

Karissa Bolden
Michael Kint

Also Present:

Kyleigh Savoie
Doug DeMuth
Laura Moss, County Commissioner
Cindy Emerson, Community Services Director
Maya Miller, Community Services Administrative Assistant
Amie Rutherford, Human Services Manager
Leigh Ann Uribe, Human Services Program Coordinator
Natalie Novak, Recording Secretary

Quorum was established.

3. APPROVAL OF MINUTES

Minutes from December 18, 2023 meeting will be approved at the next meeting.

4. ADDITIONS AND DELETIONS TO THE AGENDA

None.

5. DISCUSSION ITEMS

Review Needs Assessment Feedback and Adjustments

Amie Rutherford reviewed the intention of the CSAC Needs Assessment. Ms. Rutherford reported asset mapping of children served in the 2023-24 funding year is in process. Ms. Rutherford expressed the focus of today's meeting is recommended priorities. Ms. Rutherford reported the priorities identified in the last meeting as Health and Well-being, Nurturing Families and Communities, and Success in School and Life.

Finalize and Approve the Recommendations of Priorities, Focus Areas, and Data Indicators for the Children's Services Advisory Committee Needs Assessment

The Subcommittee discussed and made recommendations on the demographic data. Subcommittee members are requested to send suggestions and recommendations to Amie Rutherford to expedite the process.

6. NEXT STEPS

7. PUBLIC COMMENT

8. ADJOURNMENT

Autumn Schneider adjourned the meeting at 11:00 AM

Respectfully submitted,
Natalie Novak