MINUTES OF JANUARY 09, 2023

CHILDREN'S SERVICES ADVISORY COMMITTEE

Minutes of the Children's Services Advisory Committee Meeting held at
Indian River County Administration Building B, Conference Room B1-501 Vero Beach, FL
5:30 PM on Monday, January 09, 2023

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1. CALL TO ORDER

Chair Miranda Swanson called the January 09, 2023 meeting of the Children's Services Advisory Committee to order at 5:07 PM.

2. ROLL CALL

Members Present

Miranda Swanson, Chair
Eric Flowers, Sheriff - Law Enforcement, Ex-Officio
Bob McPartlan, Department of Children and Families Appointee
Michelle Morris, District 2 Appointee
Michele Falls, District 4 Appointee
Hope Woodhouse, District 5 Appointee
Jennifer Frederick (Alternate), Hospital District Appointee
Laura Moss, BCC Voting Member
Susan Blaxill-Deal, Member at Large

Members Absent

Victoria Griffin Judge, Ex-Officio
Dr. David Moore, Superintendent, School District IRC, Ex-Officio
Kerry Bartlett, District 1 Appointee
Bob Schlitt, Jr., Member at Large

Also Present

Leigh Anne Uribe, IRC Human Services Division
Maura Stokes, Recording Secretary
Interim County Administrator, Michael Zito
Interim General Services Director, Beth Powell
Commissioner Laura Moss
County Attorney, Dylan Reingold
Kaleigh Savoie, Substance Awareness Center
Michael Kint

Quorum was met.

3. APPROVAL OF MINUTES

a. Approval of the CSAC Advisory Committee Minutes of November 17, 2022 regular meeting.

> ***Michelle Falls made a motion, seconded by Bob McPartlan, to approve the Minutes of the November 17, 2022 Minutes of the Children's Services Advisory Committee Regular Meeting. The motion passed unanimously.***

4. DISCUSSION ITEMS

a. Election of Officers

1. Vice Chair

Hope Woodhouse inquired as to why the committee was not voting to appoint a new Chair. County Attorney Dylan Reingold advised the committee that pursuant to the County Ordinance 2022-007, the officers remain unchanged and the Chairperson is appointed by the BOCC. Hope Woodhouse would like a strategic discussion to take place once the committee is full. Dylan Reingold said that he is fully supportive of this committee talking about strategy consistent with the items discussed with the Board of County Commissioners. According to code, committees typically appoint their officers at the first meeting in January. Hope Woodhouse stated that she would like to see this committee do a better job for the children and is looking forward to the new Director for CSAC. Michael Zito advised the committee that the search for a director is still underway. Dylan Reingold stated that the Board of County Commissioners has done very well defining both the use of funds and the process for distribution of funds which is set forth in code. Bob McPartlan reminded the committee that it is the committees' responsibility to make the necessary changes and improvements and that the Chair is merely a guide to keeping the meeting in order. Miranda Swanson stated that whatever the will of the committee is, she will be happy to comply. Dylan further explained that the Vice-Chair's function is to run the meeting in the absence of the Chair. Discussion continued.

Miranda Swanson called for nominations from the floor or a volunteer to fill the Vice-Chair position.

> ***Laura Moss made a motion, seconded by Hope Woodhouse, to nominate Bob McPartlan as the Vice-Chair of the Children's Services Advisory Committee. The motion passed unanimously.***

b. Standing Subcommittees

1. Member Appointments

Michael Zito advised that the CSAC can entertain a general discussion about the subcommittees in light of the change where you cannot serve on the main CSAC committee and a subcommittee with the exception of the Chair. Discussion about the two subcommittees continued. Hope Woodhouse said that the grants and needs subcommittees could be joined into one committee so there isn't two sets of committees and two sets of meeting dates. Dylan Reingold stated that in the ordinance there is a Community Needs Assessment and Planning subcommittee which shall be comprised of no fewer than five and no more than nine members, members may serve no more than three two-year terms. It also goes on to state that there is a Grant Review and Program subcommittee which shall be comprised of no fewer than nine and no more than fifteen members, members may serve no more than three two-year terms. ***Hope Woodhouse offered to be the Chair of Needs Assessment subcommittee.*** Discussion continued.

Dylan clarified that it was the intention of the Board of County Commissioners to fill the CSAC main advisory committee before filling the subcommittee positions.

Commissioner Moss expressed that she would like to see Doug DeMuth on the grants subcommittee. Dylan explained that if the Board of County Commissioners appoints Doug DeMuth to fill the financial/accountant position, then he would be eligible to serve as the Chair of a subcommittee. Leigh Anne Uribe reminded the committee that we already voted a Chair for the grants, Bob Schlitt. Hope Woodhouse reminded the committee that the Needs subcommittee does not meet every year, but every three years. Discussion continued.

Dylan provided a list of people who have asked to be appointed to the CSAC main advisory committee (this committee):

1. Dawn Carbone (eligible for District 3 and Financial/Accountant)
2. Doug DeMuth (eligible for Financial/Accountant)
3. Katie Miers (eligible for District 3)
4. Wendy McDaniel (eligible for District 4)
5. Caryn Toole (eligible for District 4)
6. Daniel Lenderman (eligible for Financial/Accountant)

Hope inquired and Leigh Anne replied that the following members are currently members of the Grant Subcommittee: Bob Schlitt, Jr., Sherry Kolodziejczak, Tony Consalo, and Caryn Toole.

Doug DeMuth expressed interest in filling a position on the Grants subcommittee.

Miranda Swanson reminded the committee that when filling the subcommittee positions to be mindful that we have a diverse and broad representation of the county. The committee reviewed the applications received and nominated the following for the CSAC Grants Subcommittee:

1. Deana Shatley
2. Elizabeth Thomas
3. Michael Kint
4. Brooke Sauserman
5. Bob Schlitt, Jr. (Chair)
6. Tony Consalo
7. Tony Brown
8. Caryn Toole

9. Sherry Kolodziejczak
10. Doug DeMuth

> ***Hope Woodhouse made a motion, seconded by Laura Moss, to appoint the following members to the Grants subcommittee: Deana Shatley, Elizabeth Thomas, Michael Kint, Brooke Sauserman, Bob Schlitt, Jr. (Chair), Tony Consalo, Tony Brown, Caryn Toole, Sherry Kolodziejczak, and Doug DeMuth. The motion passed unanimously.***

Discussion continued regarding merging the two subcommittees into one. Hope Woodhouse again offered to chair the Needs Assessment subcommittee.

> ***Eric Flowers made a motion, seconded by Michelle Morris, to appoint Hope Woodhouse as Chair of the Needs Assessment Subcommittee. The motion passed unanimously.***

Hope Woodhouse inquired if members of the Grant Subcommittee can be members of the Needs Subcommittee. Dylan confirmed that as long as they do not sit on the main CSAC Advisory Committee that a person can serve on both subcommittees.

2. Meeting Schedules for the Standing subcommittees.

For now, the grant and needs subcommittee meetings will remain on Mondays. The room reservations will be completed.

c. Agency Update – Education Foundation

Leigh Anne Uribe reminded the committee that the Education Foundation did not execute their Grant contract because with the new ordinance, they could not meet the requirement for the 1099's, they did not have the infrastructure. They attempted to find another agency that is already funded through CSAC to facilitate the 1099 payments to staff. They were not able to do so. Leigh Anne spoke with the AD at Education Foundation, Heidi, and she has come up with a new plan that think will be approved.

Next Meeting: March 13, 2023

5. ADJOURNMENT

Being no further business or discussion, Miranda Swanson adjourned the meeting at 6:02 PM.

Respectfully submitted,

Maura Stokes
Recording Secretary