

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children's Services Advisory Committee



Meeting Minutes - Final

NOVEMBER 4, 2025

Committee Members

Miranda Swanson, Administrator Health Dept. Ex-Officio
David Bailey, District 1 Appointee
Michelle Morris, District 2 Appointee
Katie Mieras - District 3 Appointee
Jeffrey Andros- District 4 Appointee
VACANT, District 5 Appointee
Amber Cerda – Member at Large
Hon. Rebecca White, Judge Circuit 19 Ex Officio

Bob McPartlan, DCF – Ex Officio
David Moore, IRCSSuperintendent – Ex Officio
Doug DeMuth – Financial Appointee
Eric Flowers, Law Enforcement Ex Officio
Eric Seymour – Member at Large
Frank Isele – Hospital District Ex Officio
Lyndsey Samberg – Member at Large

Commissioner Susan Adams, BCC Liaison – Chair (Non-Voting)

CSAC STAFF:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services
Megan Kendrick, IRC Human Services
Robert Catapano, Human Services

1. **CALL TO ORDER**

Chair Commissioner Susan Adams called the meeting of the Children's Services Advisory Committee (CSAC) to order at 3:01 P.M.

2. **ROLL CALL**

14 Voting Members / 8 for Quorum

Members Present

Commissioner Susan Adams, BCC Liaison – Chair (Non-Voting)
Eric Flowers, Law Enforcement – Ex Officio
Frank Isele, Hospital District – Ex Officio
Miranda Swanson, Administrator Health Department – Ex Officio
David Bailey, District 1 Appointee
Michelle Morris, District 2 Appointee
Katie Mieras, District 3 Appointee
Jeffrey Andros, District 4 Appointee
Amber Cerda, Member at Large
Eric Seymour, Member at Large
Lyndsey Samberg, Member at Large
Hon. Rebecca White, Judge Circuit 19 – Ex Officio

Members Absent:

Bob McPartlan, DCF – Ex Officio, Vice Chair
David Moore, IRSD Superintendent – Ex Officio
Doug DeMuth, Accountant/Financial Appointee

Also Present:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services, Recording Secretary
Megan Kendrick, IRC Human Services
Robert Catapano, IRC Human Services
Mike Zito, Deputy County Administrator
Jennifer Schuler, County Attorney
Tina Nicholson
Jovany Cossio
Jessica Staudt
Leigh Woltjen
Dana King
Tony Brown
Molly Steinwald
Stephanie Troutman

3. **QUORUM WAS MET**

A quorum was established with 11 of 14 voting members present.

4. **ADDITIONS AND DELETIONS TO THE AGENDA**

None stated.

5. **APPROVAL OF MINUTES**

A motion was made by **Miranda Swanson** and seconded by **Eric Flowers**, to approve the minutes from October 14, 2025, with correction of Katie Mieras' name in section 12. The motion carried by the following vote:

Aye 11: Eric Flowers, Frank Isele, Miranda Swanson, David Bailey, Michelle Morris, Katie Mieras, Jeffrey Andros, Amber Cerda, Eric Seymour, Lyndsey Samberg, Hon. Rebecca White
Opposed 0:

6. COMMUNITY SERVICES DIRECTOR REPORT

Megan Kendrick, Human Services Administrator and Robert Catapano, Program Coordinator provided updates on the following areas:

- Community Impact: Updates on professional development with agencies and upcoming opportunities.
- Communication and Engagement: Highlights of the Community Forum held on October 23rd. Also updates on the Social Media Campaign – Superheroes in Action.
- Fiscal Responsibility and Governance: Overview of the final drawdown report for FY24-25; and Committee & Subcommittee Member updates.

7. OLD BUSINESS

- Site Visit Update – Staff and committee members provided updates on completed site visits and encouraged members to attend the remaining site visits. The opportunity to sign up was available during the meeting.

8. NEW BUSINESS

- Subcommittee New Member Selection – Applicants for the Grant Subcommittee and the Needs Assessment Subcommittee introduced themselves and the committee then had meaningful discussion regarding the current expertise needed for each subcommittee and the applicants. The applicants present: Tina Nicholson, Dana King, Jovany Cossio, Stephanie Troutman, Leigh Woltjen, Jessica Staudt and Molly Steinwald. Applicant not present: Mara Schiff.

A motion was made by **Katie Mieras** and seconded by **Frank Isele**, to appoint Tina Nicholson, Jovany Cossio, Dana King and Leigh Woltjen to the CSAC Grant Subcommittee. The motion carried by the following vote:

Aye 11: Eric Flowers, Frank Isele, Miranda Swanson, David Bailey, Michelle Morris, Katie Mieras, Jeffrey Andros, Amber Cerda, Eric Seymour, Lyndsey Samberg, Hon. Rebecca White
Opposed 0

A motion was made by **Miranda Swanson** and seconded by **Frank Isele**, to appoint Jessica Staudt, Stephanie Troutman and Molly Steinwald to the CSAC Needs Assessment Subcommittee. The motion carried by the following vote:

Aye 11: Eric Flowers, Frank Isele, Miranda Swanson, David Bailey, Michelle Morris, Katie Mieras, Jeffrey Andros, Amber Cerda, Eric Seymour, Lyndsey Samberg, Hon. Rebecca White
Opposed 0

A motion was made by **Frank Isele** and seconded by **Miranda Swanson**, to appoint Mara Schiff to the CSAC Grant Subcommittee. The motion carried by the following vote:

Aye 11: Eric Flowers, Frank Isele, Miranda Swanson, David Bailey, Michelle Morris, Katie Mieras, Jeffrey Andros, Amber Cerda, Eric Seymour, Lyndsey Samberg, Hon. Rebecca White
Opposed 0

Note: Staff will inform the committee of any applicants who decide to withdraw/resign and state that the committee will have another opportunity in January 2026 to review any applications received.

9. CSAC COMMUNITY UPDATES

- Law Enforcement Data Update – Sheriff Flowers shared updates on the Teen Court project.
- School District Data Update – None provided.
- Hospital District Update – Frank Isele shared updates on Maternity Sustainability in Indian River County guaranteed for the next 3 years and 2 months. Further discussion is happening for a long-term plan to keep labor and delivery services in the County.

10. CSAC SUBCOMMITTEE UPDATES

- Needs Assessment Subcommittee – Next meeting is March 3, 2026
- Grants Subcommittee – Next meeting is February 17, 2026

Note: Staff will provide the date and time for Onboarding Training for the new subcommittee members

11. COMMITTEE MATTERS

Commissioner Adams announced at the next meeting there will be a refresher on Committee Roles & Responsibilities and a review of committee members' 75% attendance in accordance with the CSAC Guidebook and inform members.

12. PUBLIC COMMENT

Public comments were provided by Miranda Swanson, Katie Mieras, Eric Seymour, and Cindy Emerson.

13. ADJOURNMENT

No further comments, the meeting was adjourned at 3:54PM by Chairman Commissioner Adams.

A recording of this meeting is on file at the office of Community Services Department and available upon request.

NEXT MEETING: December 9, 2025, 3:00PM.

Prepared By Recording Secretary: Ms. Maya Miller