

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children's Services Advisory Committee



Meeting Minutes - Final

DECEMBER 9, 2025

Committee Members

Miranda Swanson, Administrator Health Dept. Ex-Officio	Bob McPartlan, DCF – Ex Officio
David Bailey, District 1 Appointee	David Moore, SDIRC Superintendent (or Designee)
Michelle Morris, District 2 Appointee	Doug DeMuth – Financial Appointee
Katie Mieras - District 3 Appointee	Eric Flowers, Law Enforcement Ex Officio
Jeffrey Andros- District 4 Appointee	Eric Seymour – Member at Large
VACANT, District 5 Appointee	Frank Isele – Hospital District Ex Officio
Amber Cerda – Member at Large	Lyndsey Samberg – Member at Large
Hon. Rebecca White, Judge Circuit 19 Ex Officio	

Commissioner Susan Adams, BCC Liaison – Chair (Non Voting)

CSAC STAFF:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services
Megan Kendrick, IRC Human Services
Robert Catapano, Human Services
Ashley Baker, Children Services

1. **CALL TO ORDER**

Chair Commissioner Susan Adams called the meeting of the Children's Services Advisory Committee (CSAC) to order at 3:00 P.M.

2. **ROLL CALL**

14 Voting Members / 8 for Quorum

Members Present

Commissioner Susan Adams, BCC Liaison – Chair (Non Voting)
Dr. Kyra Schafte, SDIRC Superintendent Designee – Ex Officio
David Bailey, District 1 Appointee
Michelle Morris, District 2 Appointee
Katie Mieras, District 3 Appointee
Doug DeMuth, Accountant/Financial Appointee
Amber Cerda, Member at Large
Eric Seymour, Member at Large
Lyndsey Samberg, Member at Large

Members Absent:

Bob McPartlan, DCF – Ex Officio, Vice Chair
Frank Isele, Hospital District – Ex Officio
Eric Flowers, Law Enforcement – Ex Officio
Jeffrey Andros, District 4 Appointee
Hon. Rebecca White, Judge Circuit 19 – Ex Officio
Miranda Swanson, Administrator Health Department – Ex Officio

Also Present:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services, Recording Secretary
Megan Kendrick, IRC Human Services
Robert Catapano, IRC Human Services
Mike Zito, Deputy County Administrator
Jennifer Schuler, County Attorney

3. **QUORUM WAS MET**

A quorum was established with 8 of 14 voting members present.

4. **ADDITIONS AND DELETIONS TO THE AGENDA**

None

5. **APPROVAL OF MINUTES**

November 4, 2025

A motion was made by **Michelle Morris** and seconded by **David Bailey** to approve the minutes from November 4, 2025.

The motion carried by the following vote:

Aye 8: Dr. Kyra Schafte, David Bailey, Michelle Morris, Katie Mieras, Doug DeMuth, Amber Cerda, Eric Seymour, Lyndsey Samberg

Opposed 0:

6. COMMUNITY SERVICES DIRECTOR REPORT

CSAC staff provided updates on the following areas:

- Community Impact: Updates on professional development opportunities.
- Communication and Engagement: Highlights of current community engagement initiatives and reported the winner of Challenge #1 for Superheroes In Action – Childcare Resources; and updates on Sunny Side of IRC, Annual Report infographics, the new CSAC webpage and GIS Map.
- Fiscal Responsibility and Governance: Overview of the drawdown report, reimbursement process and an overview of CSAC Roles and Responsibilities.

7. OLD BUSINESS

- Site Visit Update – Staff provided updates on completed site visits and encouraged members to attend the remaining sessions.

8. NEW BUSINESS

- Committee Term Limits
 - Main Committee presented by the County Attorney's Office
 - Subcommittees presented by CSAC staff
- Annual Report Review:

9. CSAC COMMUNITY UPDATES

- Law Enforcement Data Update – Sheriff Flowers provided a summary of recent data.
- School District Data Update – Dr. Kyra Schafte shared district updates and initiatives.

10. CSAC SUBCOMMITTEE UPDATES

- Needs Assessment Subcommittee – Next Meeting February 17, 2026.
- Grants Subcommittee – Next Meeting March 3, 2026

11. COMMITTEE MATTERS

- Mr. Demuth discussed a matter concerning the role of the main committee.

12. PUBLIC COMMENT**13. ADJOURNMENT**

No further comments, the meeting was adjourned at 4:50PM by Chairman Commissioner Adams. A recording of this meeting is on file at the office of Community Services Department and available upon request.

NEXT MEETING: January 13, 2026, 3:00PM.

Prepared By Recording Secretary: Ms. Maya Miller