

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children's Services Advisory Committee



Meeting Minutes - Final

JANUARY 13, 2026

Committee Members

Miranda Swanson, Administrator Health Dept. Ex-Officio	Bob McPartlan, DCF – Ex Officio
David Bailey, District 1 Appointee	David Moore, IRCSSuperintendent
Michelle Morris, District 2 Appointee	Doug DeMuth – Financial Appointee
Katie Mieras - District 3 Appointee	Eric Flowers, Law Enforcement Ex Officio
Jeffrey Andros- District 4 Appointee	Eric Seymour – Member at Large
VACANT, District 5 Appointee	Frank Isele – Hospital District Ex Officio
Amber Cerda – Member at Large	Lyndsey Samberg – Member at Large
Hon. Rebecca White, Judge Circuit 19 Ex Officio	

Commissioner Susan Adams, BCC Liaison – Chair (Non-Voting)

CSAC STAFF:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services
Megan Kendrick, IRC Human Services
Robert Catapano, Human Services
Ashley Baker, Children Services

1. **CALL TO ORDER**

Chair Commissioner Susan Adams called the meeting of the Children's Services Advisory Committee (CSAC) to order at 3:01 P.M.

2. **ROLL CALL***14 Voting Members / 8 for Quorum***Members Present**

Commissioner Susan Adams, BCC Liaison – Chair (Non-Voting)
Bob McPartlan, DCF – Ex Officio, Vice Chair
Frank Isele, Hospital District – Ex Officio
Miranda Swanson, Administrator Health Department – Ex Officio
Hon. Rebecca White, Judge Circuit 19 – Ex Officio
David Bailey, District 1 Appointee
Michelle Morris, District 2 Appointee
Katie Mieras, District 3 Appointee
Jeffrey Andros, District 4 Appointee
Amber Cerda, Member at Large

Members Absent:

David Moore, IRSD Superintendent – Ex Officio
Doug DeMuth, Accountant/Financial Appointee
Eric Flowers, Law Enforcement – Ex Officio
Eric Seymour, Member at Large
Lyndsey Samberg, Member at Large

Also Present:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services, Recording Secretary
Megan Kendrick, IRC Human Services
Robert Catapano, IRC Human Services
Ashley Baker, IRC Children Services
Chris Hick, County Attorney

3. **QUORUM WAS MET**

A quorum was established with 9 of 14 voting members present.

4. **ADDITIONS AND DELETIONS TO THE AGENDA**

Committee agreed to move and perform the elections for the Committee Vice Chair and Subcommittee Chairs after approval of minutes.

5. **APPROVAL OF MINUTES**

A motion was made by **Michelle Morris** and seconded by **Bob McPartlan**, to approve the minutes from December 9, 2025. The motion carried by the following vote:

Aye 9 :

Opposed 0 :

- **Election of Vice Chair**

A motion was made by **Bob McPartlan** and seconded by **Frank Isele**, to appoint **Katie** Mieras Vice Chair of the CSAC Main Committee. No discussion. The motion carried by the following vote:

Aye 9 :

Opposed 0 :

- **Election of Grants Review Subcommittee Chair**

A motion was made by **Bob McPartlan** and seconded by **Katie Mieras**, to appoint **Miranda Swanson** Chair of the CSAC Grants Review Subcommittee. No discussion. The motion carried by the following vote:

Aye 9 :

Opposed 0 :

- **Election of Needs Assessment Subcommittee Chair**

A motion was made by **Miranda Swanson** and seconded by **Bob McPartlan**, to appoint **Amber Cerda** Chair of the CSAC Needs Assessment Subcommittee. No. discussion. The motion carried by the following vote:

Aye 9 :

Opposed 0 :

6. **COMMUNITY SERVICES DIRECTOR REPORT**

Cindy Emerson, Community Services Director, provided updates on the following areas:

- Community Impact: Updates on the 2024-2025 Annual Report and professional development opportunities, including Children Services Coaching Academy.
- Communication and Engagement: Announced winner of Superheroes in Action Challenge #2; introduced new Children Services staff member and new committee member; and provided invitation to the Annual 2026 Golden Impact Awards Recognition.
- Fiscal Responsibility and Governance: Updates for CSAC Onboarding and overview of current drawdown report.

7. **OLD BUSINESS**

- Site Visit Update – Staff & committee members provided updates on completed site visits and staff encouraged members to attend the remaining sessions.
- Community Partnerships – Staff provided upcoming dates for partner presentation.

8. **NEW BUSINESS**

- 2024-2025 Strategic Plan Update – staff provided current updates for the 5-year plan and brief overview of CSAC Main committee survey results.

9. **CSAC COMMUNITY UPDATES**

- Law Enforcement Data Update – No Updates Provided.
- School District Data Update – No Updates Provided.

10. **CSAC SUBCOMMITTEE UPDATES**

- Needs Assessment Subcommittee – Next Meeting March 3, 2026.
- Grants Subcommittee – Next Meeting February 17, 2026.

11. **COMMITTEE MATTERS**

None.

12. **ADJOURNMENT**

No further comments, the meeting was adjourned at 3:39PM by Chairman Commissioner Adams.

A recording of this meeting is on file at the office of Community Services Department and available upon request.

NEXT MEETING: February 10, 2026, 3:00PM. Prepared By Recording Secretary: Ms. Maya Miller