

# Indian River County Florida

*Indian River County Administration Complex  
1800 27th Street, Building B  
Vero Beach, Florida, 32960-3388  
[www.indianriver.gov](http://www.indianriver.gov)*



## Children's Services Advisory Committee



## Meeting Minutes - Final

**AUGUST 25, 2025**

### **Committee Members**

Brooke Sauserman  
Michael Kint  
Susan Curtis

Caryn Toole  
Michael Marsh  
Tony Brown

Dr. Deborah Taylor-Long  
Sherri Kolodziejczak  
Tracey Zudans

Kyleigh Motiwala  
Susan Aguirre  
Wendy McDaniel

### **CSAC STAFF:**

Cindy Emerson, IRC Community Services  
Ms. Maya Miller, IRC Community Services  
Megan Kendrick, IRC Human Services  
Robert Catapano, IRC Human Services  
Commissioner Susan Adams, District 1 BCC Liaison

**1. CALL TO ORDER**

Commissioner Susan Adams called the August 25, 2025, meeting of the Children's Services Advisory Grants Subcommittee to order at 3:06P.M. (Due to a last minute room change out of our control, the meeting was called to order after 3PM.)

**2. ROLL CALL**

*12 Voting Members / 6 for Quorum*

*Present:*

Brooke Sauserman

Dr. Deborah Taylor-Long (after roll call)

Kyleigh Motiwala

Michael Kint

Michael Marsh

Sherri Kolodziejczak

Tony Brown

Tracey Zudans

Wendy McDaniel

*Absent:*

Caryn Toole

Susan Aguirre

Susan Curtis

*Also Present at Role Call:*

Susan Adams, District 1 BCC Liaison, Acting Chair

Megan Kendrick, Human Services Manager

Robert Catapano, Human Services

Ms. Maya Miller, Community Services

**3. ESTABLISHMENT OF QUORUM - QUORUM WAS MET****4. ADDITIONS & DELETIONS TO AGENDA – N/A****5. APPROVAL OF MINUTES**

- A motion was made by Michael Marsh to approve the Minutes of May 14, 15, 27 and 29 2025, meetings. Tony Brown seconded the motion which passed unanimously.

**6. COMMUNITY SERVICES DIRECTOR REPORT**

- Community Impact: Mrs. Megan Kendrick provided updates regarding the professional development opportunities
- Communication and Engagement: Mrs. Kendrick & Mr. Robert Catapano provided updates regarding the most current agency drawdown report, social media updates and the Quarter 3 outcomes summary.
- Fiscal Responsibility and Governance: Mrs. Kendrick, Ms. Wendy McDaniel, Mrs. Tracey Zudans provide feedback from the Site Visits performed. Mrs. Kendrick acknowledged receipt of Mr. Schlitt's resignation letter and provided a copy to the committee members.

**7. DISCUSSION**

- Mr. Marsh acknowledged and appreciated Mr. Schlitt for his time serving the Grants Subcommittee and raised the question about term limits for Committee Members. Commissioner Adams provided an explanation that the County Attorney Office is working to update all term limits for all County Committees. Mr. Marsh would like a response once staff has the information from the CAO. Mrs. Sherrie Kolodziejczak, Mr. Tony Brown, Mrs. Tracey Zudans and Commissioner Adams also gave positive accolades for Mr. Schlitt's commitment to the Committee for many years.
- Review Grant Subcommittee feedback for FY 25/26 RFP process: Mrs. Kendrick provided a walk-through of the feedback received from the Grant Subcommittee members as well as going through changes within the Grant

Application. Committee members provided comments and discussions regarding some of the changes to the application. The Committee had an extensive discussion regarding parent engagement as an outcome measure. The committee agreed to the minor changes for the application and the RFP. Mrs. Kendrick informed the committee that staff will present the changes to the Main Committee on September 9 and the Subcommittee members are welcome to attend. Mrs. Zudans brought up the idea of possibly creating a separate grant process for Summer Programs. Mrs. Kendrick stated that it would be at the discretion of the BCC for multi-year grant cycles and specifically for summer programs. Mrs. Kendrick stated the staff would explore the topic with BCC and get back to committee in February. The committee agreed to the minor changes for the application and the RFP. Mrs. Kendrick informed the committee that staff will present the changes to the Main Committee on September 9, and the Subcommittee members are welcome to attend.

8. **NO PUBLIC COMMENT:** Mr. Michael Marsh expressed his concern regarding agencies receiving recommendations by the committee, professional development by staff and the agencies who do not make the appropriate changes still receive funding and at some point the committee needs to cut the funding; he also expressed concern regarding the targeting of committee members and staff at large need to be addressed to the individual that is the problem.
9. **NO ANNOUNCEMENTS**
10. **MEETING ADJOURNED** By Commissioner Adams, at 4:21PM.