

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children Services Advisory Committee



Needs Assessment Subcommittee Meeting Minutes - Final

MARCH 3, 2026

Committee Members

Amber Cerda, Chair	Brian McMahon
Carrie Maynard-Lester	Jessica Staudt
Jody Idlette	Molly Steinwald
Stephanie Troutman	

CSAC STAFF:

Cindy Emerson, IRC Community Services
Ms. Maya Miller, IRC Community Services
Megan Kendrick, IRC Human Services
Robert Catapano, Human Services
Ashley Baker, Children Services

1. **CALL TO ORDER**

Meeting called to order at 9AM by Committee Chair, Amanda Cerda.

2. **ROLL CALL**

7 Voting Members / 4 for Quorum

Members Present

Amanda Cerda, Chair
Carrie Maynard-Lester
Jessica Staudt
Jody Idlette
Molly Steinwald

Members Absent:

Brian McMahon
Stephanie Troutman

Also Present:

Cindy Emerson, Community Services Director
Megan Kendrick, Human Services Manager
Robert Catapano, Human Services
Ashley Baker, Children Services
Ms. Maya Miller, Community Services, Recording Secretary
Leah Finsie, IRC GIS
Bhavya Bellala, IRC GIS
Rachelle Benken, IRC GIS

3. **ESTABLISHMENT OF QUORUM**

A quorum was established with 5 of 7 voting members present.

4. **ADDITIONS AND DELETIONS TO THE AGENDA**5. **APPROVAL OF MINUTES**

July 28, 2025

A motion was made by **Jody Idlette** and seconded by **Jessica Staudt**, to approve the minutes from July 28, 2025. The motion carried by the following vote:

Aye 4 :

Opposed 0 :

6. **COMMUNITY SERVICES DIRECTOR REPORT**

- New and Returning members introduced themselves.
- **Community Impact:** Presented by Megan Kendrick: provided updates for Professional Development, Grant Writing Workshops, Scoring Rubric/Detailed Scoring Rubric, Coaching Academy
- **Communication and Engagement:** Presented by Robert Catapano, Megan Kendrick & Cindy Emerson: provided updates on the Social Media campaigns and winners; introduction of CSAC committee members; Golden Impact Awards; Children's Week; Community Partnership presentations to the Main Committee
- **Fiscal Responsibility and Governance** – Presented by Megan Kendrick and a video designed by CSAC staff, Ashley Baker and Robert Catapano: provided summary of the FY24-25 Annual Report; summary of FY25-26 Quarter 1 Report; current drawdown report; Strategic Plan 2026 update.

7. **OLD BUSINESS**

- **Site Visits** – Presented by Megan Kendrick; Molly Steinwald provided insight on the site visits she attend. Staff also reminded the committee

8. **NEW BUSINESS**

- **GIS Team Presentation** – Leah Finsie presented the GIS Map that shows by zip code the children/families served by funding priorities and the areas of impact as well as deserts. The Committee offered suggestions to enhance the layers on the map.
- **Family Feedback Survey Results** – Presented by Megan Kendrick
- **Data Trend Updates** – Presented by Cindy Emerson with a deep dive in the data collected by funding priorities and the trends.

9. **PUBLIC COMMENT** – No public comment.10. **ADJOURNMENT** - 10:37AM

NEXT MEETING: April 29, 2026 10AM

Prepared By Recording Secretary: Ms. Maya Miller