

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children's Services Advisory Committee



Meeting Minutes - Final

March 24, 2026

Committee Members

Miranda Swanson, Chair

Dana King

Susan Aguirre

Wendy McDaniel

Brooke Sauserman

Michael Kint

Susan Curtis

Leigh Woltjen

Caryn Toole

Michael Marsh

Tony Brown

Dr. Deborah Taylor-Long

Jovany Cossio

Tina Nicholson

CSAC STAFF:

Cindy Emerson, IRC Community Services

Ms. Maya Miller, IRC Community Services

Megan Kendrick, IRC Human Services

Kassi Dadufalza, IRC Human Services

Ashley Baker, IRC Children Services

Commissioner Susan Adams, District 1 BCC Liaison

1. CALL TO ORDER

Miranda Swanson, Chair called the March 24, 2026 meeting of the Children's Services Advisory Grants Subcommittee to order at 3:00P.M.

2. ROLL CALL

14 Voting Members / 8 for Quorum

Present:

Miranda Swanson, Chair

Brooke Sauserman

Caryn Toole

Dana King

Dr. Deborah Taylor-Long (present after roll call)

Jovany Cossio

Leigh Woltjen

Michael Kint

Michael Marsh

Susan Aguirre (present after roll call)

Susan Curtis

Tina Nicholson

Tony Brown

Wendy McDaniel

Also Present at Roll Call:

Cindy Emerson, Community Services

Megan Kendrick, Human Services

Kassi Dadufalza, Human Services

Ashley Baker, Children Services

Ms. Maya Miller, Community Services, Recording Secretary

3. ESTABLISHMENT OF QUORUM

A quorum was established with 14 of 14 voting members present.

4. ADDITIONS & DELETIONS TO AGENDA –

A motion was made by **Michael Marsh** and seconded by **Anthony Brown**, to move the New Business, Conflict of Interest, before Old Business. The motion carried by the following vote:

Aye 14

Opposed 0

5. APPROVAL OF MINUTES

A motion was made by **Michael Marsh** and seconded by **Tina Nicholson**, to approve the minutes from February 17, 2026. The motion carried by the following vote:

Aye 12

Opposed 0

6. COMMUNITY SERVICES DIRECTOR REPORT

- Announced the approval of FY26/27 funding for Children Services.
- Introduction of new Human Services Program Coordinator, Kassi Dadufalza.
- Community Impact: CSAC Staff provided updates regarding the upcoming and past professional development opportunities with agencies, and upcoming grant workshop for CSAC members.
- Communication and Engagement: GIS Staff provided updates on the newest map available online – CSAC Data

Viewer. CSAC Staff provided information regarding the upcoming Community Forum, the community engagement and survey feedback, the social media challenge winners and campaign, and the highlights from Children's Week and the Golden Impact Awards. And introduced the pilot program through IRC Human Resources, Pathways to Public Service.

- Fiscal Responsibility and Governance: CSAC Staff provided updates on the Return on Investment , the Strategic Plan update and the current agency drawdown report.

7. **NEW BUSINESS**

- Conflict of Interest presentation by Chris Hicks, IRC County Attorney Office.

8. **OLD BUSINESS**

- Site Visit Updates: Committee Members and CSAC Staff shared their insights on all of the site visits performed to date. Staff encouraged members to sign up for the remaining site visits.
- CSAC Grant presentation expectations were reviewed.
- Application/Rubric Overview: CSAC Staff provided a detailed overview of what is new on the FY26-27 grant application and scoring rubric.

9. **COMMITTEE MATTERS**

- 26-27 CSAC Grant Application Program Finance Section discussion by Anthony Brown and the committee members provided feedback.

10. **PUBLIC COMMENT**

No public comment

MEETING ADJOURNED By Chair, Miranda Swanson at 5:00PM.

NEXT MEETING: May 13, 2026 at 8AM.

Prepared by Recording Secretary, Ms. Maya Miller