

Indian River County Florida

*Indian River County Administration Complex
1800 27th Street, Building B
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Children Services Advisory Committee



Needs Assessment Subcommittee Meeting Minutes - Final

APRIL 29, 2026

Committee Members

Amber Cerda, Chair	Brian McMahon
Carrie Maynard-Lester	Jessica Staudt
Jody Idlette	Molly Steinwald
Stephanie Troutman	

CSAC STAFF:

Cindy Emerson, IRC Community Services
Megan Kendrick, IRC Human Services
Kassi Dadufalza, Human Services
Ashley Baker, Children Services
Ms. Maya Miller, IRC Community Services

1. CALL TO ORDER

Amber Cerda, Chair called the April 29, 2026 meeting of the Children's Services Advisory Needs Assessment Subcommittee to order at 10:01 A.M.

2. ROLL CALL

7 Voting Members / 4 for Quorum

Committee Members Present:

Amber Cerda
Brian McMahon
Carrie Maynard-Lester (arrival after roll-call)
Molly Steinwald
Jessica Staudt
Stephanie Troutman

Committee Members Absent:

Jody Idlette

Also Present:

Megan Kendrick, Human & Children Services Administrator
Kassi Dadufalza, Human Services
Ashley Baker, Children Services
Ms. Maya Miller, Community Services, Recording Secretary

3. ESTABLISHMENT OF QUORUM

A quorum was established with 6 of 7 voting members present.

4. ADDITIONS AND DELETIONS TO THE AGENDA**5. APPROVAL OF MINUTES**

A motion was made by Jessica Staudt and seconded by Amber Cerda, to approve the minutes from March 3, 2026. The motion carried by the following vote:

Aye 5

Opposed 0

6. COMMUNITY SERVICES DIRECTOR'S REPORT

- Introduction of Kassi Dadufalza
- Community Impact – Presented by Megan Kendrick; upcoming professional development; the mid-year overview video highlights.
Communication and Engagement – Social media highlights; update on the community forum on building a workforce pipeline and forming the Workforce Action Collaborative; introduced the start of an internship program. Committee members discussed about outcomes and data evaluating the programs.
- Fiscal Responsibility and Governance – Provided drawdown report & the opportunity for committee to ask questions.
- Carrie provided a brief update regarding the centralized intake assistance through THRIVE.

7. **OLD BUSINESS**

- Site Visits – Approximately 75% completed. Staff encouraged committee members to sign up for the upcoming site visits.

8. **NEW BUSINESS**

- Data Collection/Narrative Assignments – Discussed by committee members and staff.

9. **PUBLIC COMMENT**

No public comments.

10. **ADJOURNMENT – 10:56AM**

NEXT MEETING: JULY 21, 2026

Prepared By Recording Secretary: Ms. Maya Miller

APPROVED